



**SUPPLIER PROFILE SHEET**  
**Small Purchase**  
**Technical Assistance – Grant Compliance Support**  
**Community Development Block Grant – Disaster Recovery**  
**Foundation for Puerto Rico**  
**2021-SP-17**

To: **Foundation for Puerto Rico**  
Mr. Kevin Pérez Colón

**Supplier Data**

(1) **Supplier's Legal Name:** \_\_\_\_\_

(2) **Supplier's Tax ID:** \_\_\_\_\_

(3) **Supplier's DUNS No.:** \_\_\_\_\_

(4) **Supplier's Physical Address:**

\_\_\_\_\_  
*(Street Address Line 1)*

\_\_\_\_\_  
*(Street Address Line 2)*

\_\_\_\_\_  
*(City) (State) (Zip)*

(5) **Supplier's Postal Address:** \_\_\_\_\_  
*(Street Address Line 1)*

\_\_\_\_\_  
*(Street Address Line 2)*

\_\_\_\_\_  
*(City) (State) (Zip)*

(6) **Supplier's Phone Number:** \_\_\_\_\_

(7) **Supplier's Email Address:** \_\_\_\_\_

(8) **Select the options that apply, if any**

- |                                  |                                     |                           |                           |
|----------------------------------|-------------------------------------|---------------------------|---------------------------|
| <b>Women Business Enterprise</b> | <b>Minority Business Enterprise</b> | <b>Section 3 Resident</b> | <b>Section 3 Business</b> |
| <input type="checkbox"/>         | <input type="checkbox"/>            | <input type="checkbox"/>  | <input type="checkbox"/>  |

(9) **Supplier's Authorized Representative:**

\_\_\_\_\_  
*(Authorized Representative Name)*

\_\_\_\_\_  
*(Authorized Representative Position)*

**The Supplier hereby certifies that the above information is accurate:**

\_\_\_\_\_  
*(Authorized Representative Signature)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Authorized Representative Name)*

## **Instructions to obtain Data Universal Numbering System (DUNS) Number and System for Award Management (SAM)**

### **DUNS Number**

In order to obtain a DUNS number, access the following link: [www.dnb.com](http://www.dnb.com). Registering for a DUNS number is **Free of Charge**. If any organization or website solicits a fee or charge to acquire a DUNS number, it is recommended to avoid them.

You will need all of the information listed below to obtain a DUNS number:

- Name of organization
- Organization address
- Name of the Chief Executive Officer (CEO) or Organization Owner
- Legal structure of the organization (e.g. corporation, partnership)
- Year the organization started
- Primary type of business
- Total number of employees (full and part-time)

### **System for Award Management (SAM)**

The entity must access the System for Award Management (SAM) and register. There is **No Fee** for you to register or to renew/update your organization's information on SAM.gov. The link to SAM is as follows: [www.sam.gov](http://www.sam.gov) .

In addition, you can contact the Federal Contracting Center and request for technical assistance.

Phone number: 787-758-4747 ext. 3181

Email: [fecc@pridco.pr.gov](mailto:fecc@pridco.pr.gov)

Link to website: [federalcontractingpr.com](http://federalcontractingpr.com)